

# **¡¡¡BIENVENIDOS A LA CLASE DE ESPAÑOL!!!**

## **Classroom Management Plan**

Señora Fitzanko

### **Bring to class EVERYDAY:**

1. Notebook
2. Textbook (Spanish 3 & 4)
3. Writing utensil (pen or pencil)
4. Homework
5. Dictionary

### **Classroom Discipline Policy**

1. Be prepared.
2. Be respectful.
3. Be on time. (sitting quietly in your seat by the end of the third bell)
4. No food or drink (except unflavored water) in the classroom.
5. No purses or book bags in the classroom.
6. Absolutely **NO CELL PHONES** in class.

### **Positive Consequences**

1. Verbal praise
2. More freedom in the classroom
3. Relaxing learning environment
4. Movie (at the end of each semester)

### **Negative Consequences**

First time: Verbal Warning

Second time: Detention

Third time: Contact parents

Fourth time: Referral

Severe Clause: Referral

## Recomendations for succeeding in Spanish class

- 1.) **Study.** Learning a foreign language is difficult and studying is essential. You will have homework often. **In the rare instances that I do not assign you homework, your homework is to review the material we did in class that day.** I promise you, if you take 10-15 minutes a day to look over your Spanish notes, you will not have to spend the night before the test cramming. Additionally, you will remember the material better in the long run and your test scores will be higher.
- 2.) **Ask questions.** Learning ANY foreign language is hard. It's better to ask questions during class then to be stuck at home wondering what you are supposed to do for the next class period.
- 3.) **Speak.** Speaking is very important in Spanish class. I know some of you hate to talk, but it essential to practice. The more you speak in Spanish, the more you will improve. Keep in mind, we ALL make mistakes.
- 4.) **Be Honest.** I promise to be honest with you, so I ask that you be honest with me.
- 5.) **Bring your sense of humor to class.** RELAX!!! Learning Spanish IS a lot of work, but it can also be fun. A sense of humor can help make class, homework assignments, and projects more fun!

### Absences

**If you are absent, it is your responsibility to find out what you missed!** Please come and see me before school for make-up work, not at the beginning of class.

### Missed Tests/Quizzes

If you are present the day I inform the class about an upcoming quiz or test, you will be required to take that quiz or test the first day back after being absent. Otherwise, you will have one day to make up the material for every day you missed. If all the material is not made up within this time frame, you will receive a 0% for uncompleted work. If you have a problem, (for example, 5 tests to make up in one day) come and see me your first day back to school.

### Late Homework

I do not accept late assignments. Assignments are due when I ask for them at the beginning of the period. If you do not hand in an assignment when I ask for it, a 0 will be recorded in the grade book. If you have a special circumstance that you believe I need to consider, come and see me **BEFORE SCHOOL, NOT** during class.

### **Student responsibility and getting help**

I am available before school Monday-Friday. If you need help, have a question, or just want to learn a few extra words **COME AND SEE ME!!!!** You may arrange a time with me ahead of time if necessary. If you would like help on a regular basis, all you have to do is ask, and we will work out the details together. It is your responsibility as the student to learn the material. In other words, you need to take the initiative and get help if you do not understand the material. I am available for help, but you have to ask for it.

### **Webpage**

I have a webpage that should be used to acquire the notes when absent as well as to get extra help. The website is <http://teachers.dixonschools.org/wfitzanko/> . It may also be accessed from the Dixon Public Schools webpage (<http://www.dixonschools.org/>). Once there, click on *Schools*, *Teacher Webpages*, and finally *Wendy Fitzanko*. If something isn't working on the webpage, please let me know. Additionally, if you have anything that you would like to see added, please contact me.

### **Cheating/Plagiarism**

Cheating of any kind is considered a serious offense and **will not be tolerated**. In the case of such an incident, the student will automatically forfeit **all** credit on the assignment/test and disciplinary measures will be taken.

Cheating includes letting someone borrow your homework to finish theirs and also encompasses any type of dishonesty during quizzes, tests, projects, etc. For instance, if one student loans their paper to another student, both students will be considered dishonest and both will forfeit **all** points on that assignment.

Plagiarism is another form of cheating and is when a person copies an author's work directly from a printed source, such as a book or the Internet, and calls it their own. (It does not matter that you re-typed it or changed a word or two. It is still called plagiarism.) All will result in a zero grade for the **entire** project/assignment/test.

**Note: Using a translator to complete an assignment is also considered cheating.**

### **Grades – Parent and Student Responsibility**

Grades will be updated online every Thursday morning. Both parents and students will be able to access these grades online from any computer. (Please contact the main office for the set-up procedure.) If, at any time, you think something is incorrect regarding your grade, PLEASE come ask! Additionally, DHS sends out report cards 8 times a year, once at the end of every 9 week grading period and also in the middle of each 9 week grading period. As a result, there should be no surprises concerning grades.

**Extra Credit**

Extra Credit will be offered in the form of a cultural test at the end of each quarter. For every answer correct, the student will receive extra credit. Incorrect answers will not penalize the student. The questions will deal with cultural topics that we will discuss throughout the year.

**Please keep in mind...**

Foreign language study is not simply the learning of another language. It is also the study and acceptance of differences in culture. Therefore, it is essential that we enter the study of a foreign language and its people with an open mind. Be ready for anything! I'm excited about our upcoming year together!

I affirm that I have read this policy with \_\_\_\_\_.  
(child's name)

questions I will feel free to speak with Mrs. Fitzanko either by phone (284-7723), email (wfitzanko@dixonschools.org), or prearranged meeting.

\_\_\_\_\_  
(signature of parent or guardian) (date)

I \_\_\_\_\_ was given a copy of Sra. Fitzanko's rules and agree to  
(student's name)

follow them throughout the school year. If I have a problem with these rules,  
I will discuss this problem with Sra. Fitzanko privately.

\_\_\_\_\_  
(signature of student) (date)

This paper is due on \_\_\_\_\_.